

# Virtual Learner Protocols and Expectations

## Basic Rules

- Identify a suitable workspace free of distractions (No working from your bed and no pets)
- Minimize background noise by turning off the TV and radio
- Have camera on at all times during instruction
- Mute microphone during instruction and be prepared to unmute when appropriate
- Listen actively
- Dress appropriately
- Be respectful

## Student Responsibilities

- Attend each class or course enrolled in daily during the scheduled class/course time. Attendance is taken as normal.
- Ask/Answer questions when appropriate
- Fully Participate in the instruction
- Complete assigned course work on the dates they are due
- Maintain adequate academic progress throughout the duration of virtual instruction

